

TO: Medical Directors/Unit Administrators

SUBJECT: Distribution of Passwords for DailysisData.org website

This memo is to inform Medicare-certified dialysis facilities of the process and timeline for distributing the new passwords for the www.DialysisData.org website. The website houses the Dialysis Facility Reports (DFRs) and the Quarterly Dialysis Facility Compare Reports (QDFCs). These documents are prepared by CMS's contractor, the University of Michigan Kidney Epidemiology and Cost Center (UM-KECC). The QDFC– Preview for January 2016 Reports will be available on the website beginning on November 1, 2015. Facilities will be able to preview the QDFC reports and submit comments and questions about the reports on this website from November 1, 2015 through November 15, 2015.

Distribution of new Dialysis Data Website Master Account Credentials

On October 9, 2015, all dialysis data master account passwords will be reset, and all user accounts will be disabled. Your ESRD Network will send the new dialysis data website password(s) and detailed instructions to the Master Account Holder (MAH) for your facility. Facility MAHs are required to log into the www.DialysisData.org website with their new password, and review the users that had permission to view the reports for their facility. The MAH must enable and grant permission to users who should retain their ability to view and comment on the QDFC and DFR reports.

It is the MAH's responsibility to update user contact information (including their own), transfer MAH credentials within the facility appropriately, review and enable existing user accounts, and set user-specific permissions. If MAH credentials are passed on within your facility to a new MAH, please notify your Network and update the contact information on www.DialysisData.org to reflect a new contact person for the MAH.

To ensure your facility has access to the QDFC-Preview for January 2016 Report during the preview period, your facility's MAH must log onto the dialysis data website master account and review/create individual user accounts from October 9, 2015 through November 1, 2015 (the start of the Preview Period). Your ESRD Network will provide detailed instructions on how to access the new website to the MAH, along with your facility's new dialysis data website MAH credentials (username and password).

Preview Period Information

QDFC Preview Reports Comment Period (November 1 – November 15, 2015)

This year, the facility's QDFC Preview Report will perform the following functions:

- Notify facilities that their updated quality measures will be posted on the Dialysis Facility Compare (DFC) website in January 2016.
- Provide facilities the opportunity to comment on their performance on DFC measure. These comments will be shared only with CMS and will not be posted on the DFC website.
- Allow facilities to monitor trends for the claims-based measures by quarter over the year for which the measure is reported.

Submitting Comments and Inquiries during the Preview Period

Facilities may submit comments to CMS about QDFC measures during the preview period (November 1 – November 15, 2015). All comments, inquiries, and questions must be submitted via www.DialysisData.org. Only authenticated users who have been granted permission by their MAHs to submit DFC comments will be able to perform this action.

A Frequently Asked Questions (FAQ) page is available on www.DialysisData.org. It includes instructions on logging in, dialysis data website MAH password resets, setting up access for facility users under the dialysis data website MAH credentials, and whom to contact if their MAH is no longer working with the facility. Prior to release of the new QDFC reports, visitors who log in to www.DialysisData.org to view the reports will see the **FY 2016 DFRs** and the **QDFC-Preview for October 2015 Reports**.

Facilities having difficulty logging into www.DialysisData.org or that have other questions may email DialysisData@umich.edu (does not require logging in), or may call toll-free 855-764-2885, Monday through Friday, 9:00AM – 5:00PM (EDT). Every effort will be made to respond to login questions within two business days.