



Understanding *Admit/Discharge* Reasons in CROWNWeb

When admitting and discharging your patients in CROWNWeb, you may be unsure of what to select as the reason, but because there are many things in CROWNWeb linked to the admit and discharge reasons (such as CMS-2728s and CMS-2744s), it is important that you understand which one should be chosen and when.

Admit Reasons

New ESRD Patient

This should be used by the first outpatient unit that provides chronic dialysis treatments. Transient rules do **not** apply to new patients. This should also be used for patients who began dialysis in prison or overseas and are now receiving their first outpatient treatments in the United States. All New ESRD Patients need an initial CMS-2728.

Admit Date	Admit Reason	Admit Facility	Discharge Date	Discharge Reason	Treatment	Physician	Treatment Summary
01/17/2011	New ESRD Patient	DIALYSIS CENTER			Dialysis Facility/Center Hemodialysis		Treatment Summary

Transfer In

This should be used when a patient transfers to a new unit after initiating outpatient dialysis elsewhere or is returning to dialysis from an inpatient setting after initiating outpatient dialysis.

Admit Date	Admit Reason	Admit Facility	Discharge Date	Discharge Reason	Treatment	Physician	Treatment Summary
11/28/2011	Transfer In	FMC KIDNEY CENTER			Dialysis Facility/Center Hemodialysis		Treatment Summary
04/27/2010	New ESRD Patient	KIDNEY DISEASE CTR	11/27/2011	Transfer	Dialysis Facility/Center Hemodialysis		Treatment Summary

Restart

This should be used for patients returning to dialysis following discharge reasons of: Recover Function, Discontinue, or Lost to Follow Up. A re-entitlement CMS-2728 must be submitted for all patients who have stopped dialysis for 11 or more months.

Admit Date	Admit Reason	Admit Facility	Discharge Date	Discharge Reason	Treatment	Physician	Treatment Summary
05/11/2013	Restart	DIALYSIS CENTER			Dialysis Facility/Center Hemodialysis		Treatment Summary
09/13/2012	New ESRD Patient	DIALYSIS CENTER	04/09/2013	Recover Function	Dialysis Facility/Center Hemodialysis		Treatment Summary

Dialysis After Transplant Failed

This should be used for patients that are returning to dialysis after having previously received a kidney transplant. A re-entitlement CMS-2728 must be submitted for all patients who experience transplant failure more than 35 months after the transplant.

Admit Date	Admit Reason	Admit Facility	Discharge Date	Discharge Reason	Treatment	Physician	Treatment Summary
05/01/2013	Dialysis After Transplant Failed	DAVITA DIALYSIS			Dialysis Facility/Center Hemodialysis		Treatment Summary
08/16/2006	Transplant	RENAL TRANSPLANT	04/30/2013	Transplant Failed	Deceased		Treatment Summary
01/27/2006	New ESRD Patient	COUNTY DIALYSIS	08/15/2006	Transplant in US	Dialysis Facility/Center Hemodialysis		Treatment Summary

Dialysis in Support of Transplant

This should be used for *transient patients only* who return to an outpatient setting after a kidney transplant to receive jumpstart treatments until the transplanted kidney takes. If the kidney fails, you should change the admit reason to **Dialysis After Transplant Failed** and transient status to "No."

Admit Date	Admit Reason	Admit Facility	Discharge Date	Discharge Reason	Treatment	Physician	Treatment Summary
09/17/2012	Dialysis in Support of Transplant	DIALYSIS FACILITY	09/22/2012	Other	Dialysis Facility/Center Hemodialysis		Treatment Summary
09/05/2012	Transplant	HOSPITAL RENAL TRANSPLANT SERVICES			Deceased		Treatment Summary
08/19/2005	Transfer In	DIALYSIS FACILITY	09/05/2012	Transplant in US	Dialysis Facility/Center Hemodialysis		Treatment Summary
12/04/2003	New ESRD Patient	UNIVERSITY DIALYSIS	08/18/2005	Transfer	Dialysis Facility/Center Hemodialysis		Treatment Summary

Discharge Reasons

Transfer

This should be used for all patients that are leaving your unit to receive care at another unit, a hospital, or a long-term care facility. You should select a *Transfer Discharge Subcategory* to identify where your patient will receive further care. A CMS-2746 must be submitted if a patient expires within 30 days of the discharge date *and the patient has not been permanently transferred in by another Medicare certified dialysis unit.*

Admit Date	Admit Reason	Admit Facility	Discharge Date	Discharge Reason	Treatment	Physician	Treatment Summary
11/28/2011	Transfer In	FMC KIDNEY CENTER			Dialysis Facility/Center Hemodialysis		Treatment Summary
04/27/2010	New ESRD Patient	KIDNEY DISEASE CTR	11/27/2011	Transfer	Dialysis Facility/Center Hemodialysis		Treatment Summary

Involuntary

This should be used when a patient has been discharged from your unit against his/her will as a result of verbal/written/physical threat or harm, non-payment, or property damage. You should select an *Involuntary Discharge Subcategory* to identify why your patient has been discharged. A CMS-2746 must be submitted if a patient expires within 30 days of the involuntary discharge date *and the patient has not been permanently transferred in by another Medicare certified dialysis unit.* You are required to contact the Network 14 Patient Services Department prior to involuntarily discharging a patient from your unit.

Admit Date	Admit Reason	Admit Facility	Discharge Date	Discharge Reason	Treatment	Physician	Treatment Summary
02/16/2010	New ESRD Patient	VISTA DIALYSIS	07/23/2012	Involuntary	Dialysis Facility/Center Hemodialysis		Treatment Summary

Transplant in US/Transplant outside US

This should be used for all patients that leave your unit to receive a kidney transplant. The discharge date should be prior to the transplant date.

Admit Date	Admit Reason	Admit Facility	Discharge Date	Discharge Reason	Treatment	Physician	Treatment Summary
06/10/2013	Transplant	MED CTR TRANSPLANT			Deceased		Treatment Summary
09/03/2003	New ESRD Patient	DIALYSIS CENTER INC	06/09/2013	Transplant in US	Dialysis Facility/Center Hemodialysis		Treatment Summary
09/21/2012	New ESRD Patient	DSI KIDNEY CENTER	02/14/2013	Transplant outside US	Dialysis Facility/Center Hemodialysis		Treatment Summary

Discontinue

This should be used for patients who specifically articulate the decision to permanently stop dialysis. A CMS-2746 must be submitted if a patient expires within 30 days of the discontinue discharge date.

Admit Date	Admit Reason	Admit Facility	Discharge Date	Discharge Reason	Treatment	Physician	Treatment Summary
07/07/2006	New ESRD Patient	KIDNEY DISEASE CTR	11/16/2012	Discontinue	Dialysis Facility/Center Hemodialysis		Treatment Summary

Death

This should be used for all patients who expire without a previous discharge reason reported. CMS-2746s must be submitted for all death events within 30 days of the date of death.

Admit Date	Admit Reason	Admit Facility	Discharge Date	Discharge Reason	Treatment	Physician	Treatment Summary
08/31/2004	New ESRD Patient	DIALYSIS	08/07/2012	Death	Dialysis Facility/Center Hemodialysis		Treatment Summary

Lost to Follow Up

This should be used for patients whose whereabouts are unknown and all attempts to contact the patients have failed. A CMS-2746 must be submitted if a patient expires within 30 days of the lost to follow up discharge date.

Admit Date	Admit Reason	Admit Facility	Discharge Date	Discharge Reason	Treatment	Physician	Treatment Summary
11/08/2012	New ESRD Patient	LIBERTY DIALYSIS	12/21/2012	Lost to Follow Up	Dialysis Facility/Center Hemodialysis		Treatment Summary

Recover Function

This should be used for **chronic** patients who regain function of their *native* kidneys. This should **not** be used as the discharge reason for an acute patient. A CMS-2746 must be submitted if a patient expires within 30 days of the recover function discharge date.

Admit Date	Admit Reason	Admit Facility	Discharge Date	Discharge Reason	Treatment	Physician	Treatment Summary
03/02/2009	New ESRD Patient	KIDNEY CENTER	09/09/2012	Recover Function	Dialysis Facility/Center Hemodialysis		Treatment Summary

Acute

Acute patients should not be entered in CROWNWeb. If acute patients are uploaded into CROWNWeb through a batch submitting organization, this should be used for those patients who treated at your unit acutely. This should **not** be used for chronic patients who recover function.

Admit Date	Admit Reason	Admit Facility	Discharge Date	Discharge Reason	Treatment	Physician	Treatment Summary
07/26/2012	New ESRD Patient	DIALYSIS	07/30/2012	Acute	Dialysis Facility/Center Hemodialysis		Treatment Summary

Please note the difference between the Recover Function and Acute discharge reasons. Discharging a patient as Recover Function will not exempt the unit from completing and submitting a CMS-2728 or CMS-2746.

Other

This should be used for patients that are leaving your unit and will continue care in **prison** or **outside of the United States** or for those patients who received jumpstart treatments for recently transplanted kidneys and whose transplanted kidneys now function independently. This should **not** be used for any other discharge purpose.

Admit Date	Admit Reason	Admit Facility	Discharge Date	Discharge Reason	Treatment	Physician	Treatment Summary
09/24/2012	New ESRD Patient	DIALYSIS FACILITY	04/01/2013	Other	Dialysis Facility/Center Hemodialysis		Treatment Summary

Facilities that are part of a Large Dialysis Organization (LDO) or using the NRAA electronic submission should make sure that your internal computer systems reflect the above admit and discharge reasons appropriately to ensure that any data electronically uploaded into CROWNWeb will be accurate, balanced, and allow for appropriate and timely CMS form submission where applicable.