TIP SHEET #1

Step 1: What should I do to make sure that I have reviewed internal policies and followed them?

EXAMPLES OF QUESTIONS THAT SHOULD BE ANSWERED PRIOR TO CALLING THE NETWORK

☐ Have you considered other issues (example death in the patient's family) that could have led to the recent behavioral issue?

~ If so, explore these issues with patient - using tip sheet 2 (Patient Engagement)

☐ Have you completed a review past KDQOLs and past plans of cares (POCs) to determine if there is a mental health or substance abuse history with patient?

~ If medications readjustment or inpatient psychiatric services are needed, make needed referrals

☐ Have you spoken with your entire team (Interdisciplinary Team Meeting) to discuss an action plan?

~ As a group, decide if the behavior is severe and dangerous to others and determine if proper documentation of ongoing behavioral issues is in place to start an immediate discharge

~ If documentation of ongoing behaviors and how these behaviors have been addressed is NOT present in the record, begin to do so to support possibility of involuntary discharge

☐ Have you contacted your Attending Physician and informed him/her about the behavior of the patient?

☐ Have you contacted your Medical Director and informed him/her about the behavior of the patient?

☐ Have you contacted your organization's Regional Leader (Social Worker, Dietitian, Nurse, etc.) to problem solve solutions?

☐ Have you contacted risk management at your organization (if needed)?