

TIP SHEET #1

Step 1: What should I do to make sure that I have reviewed internal policies and followed them?

EXAMPLES OF QUESTIONS THAT SHOULD BE ANSWERED PRIOR TO CALLING THE NETWORK

Have you considered other issues (example death in the patient's family) that could have led to the recent behavioral issue?

~ If so, explore these issues with patient - using tip sheet 2 (Patient Engagement)

Have you completed a review past KDQOLs and past plans of cares (POCs) to determine if there is a mental health or substance abuse history with patient?

~ If medications readjustment or inpatient psychiatric services are needed, make needed referrals

Have you spoken with your entire team (Interdisciplinary Team Meeting) to discuss an action plan?

~ As a group, decide if the behavior is severe and dangerous to others and determine if proper documentation of ongoing behavioral issues is in place to start an immediate discharge

~ If documentation of ongoing behaviors and how these behaviors have been addressed is **NOT** present in the record, begin to do so to support possibility of involuntary discharge

Have you contacted your Attending Physician and informed him/ her about the behavior of the patient?

Have you contacted your Medical Director and informed him/ her about the behavior of the patient?

Have you contacted your organizations Regional Leader (Social Worker, Dietitian, Nurse, etc.). to problem solve solutions?

Have you contacted risk management at your organization (if needed)?