

# ESRD Memorandum

MEMO NUMBER: 21-1169-CO

TO: ESRD Executive Directors, ESRD Data Managers, Regional Contracting Officer Representatives

FROM: Wilfred Agbenyikey, ESRD Measures Development Lead  
Division of Chronic and Post-Acute Care

Shalon Quinn, Director  
Division of Kidney Health

Michael Milanese, Contracting Officer  
Office of Acquisitions and Grants Management

DATE: January 11, 2021

SUBJECT: C.3.23.A. Support the ESRD QIP, Dialysis Facility Compare, Star Ratings, and Dialysis Facility Reports for Performance Assessment and Improvement

---

This ESRD memo is to inform End Stage Renal Disease (ESRD) Network Executive Directors of the process and timeline for distributing new login credentials that will be required for login access to [www.DialysisData.org](http://www.DialysisData.org) after January 20, 2021. Users must update login credentials in order to continue access to FY 2021 Dialysis Facility Report (DFR), the June Quarterly Update of the FY 2020 DFR (QDFR) for State Surveyors Reports, and Quarterly Dialysis Facility Compare (QDFC) Preview for October 2020 Report.

While the COVID-19 pandemic has caused delays in updates to the QDFC and FY 2021 QDFR reports, Master Account Holders (MAHs) should update the list of users who have access to their facility to ensure that those who should have access will be able to download the latest version of the QDFC (Preview for October 2020) reports and the FY 2021 DFRs. Updates about upcoming preview periods will be communicated by CMS.

University of Michigan Kidney Epidemiology and Cost Center (UM-KECC) will provide new dialysis data website master account passwords, information, and instructions for all MAHs no later than January 20, 2021. This information will be provided to each Network via an email from the UM-KECC.

In addition, on January 20, 2021, all user accounts on the dialysis data website will be disabled, and all permissions to view the DFR/QDFR and QDFC reports will be set to “no.” Facility MAHs will be asked to log into the dialysis data website to review the list of users for their facility, and enable and grant permissions to those that should still have access to reports for their facility. This is a security requirement, to ensure that only appropriate users have access to the reports for each facility.

## **Actions Required by the Networks**

DFRs, QDFRs, and QDFC Preview Reports will be available only via [www.DialysisData.org](http://www.DialysisData.org). **All Networks must complete the following steps on or before January 20, 2021.**

1. Distribute the attached memo to Medical Directors/Unit Administrators at each facility in your Network service area to notify them of the password reset scheduled for January 20, 2021.
2. Download the dialysis data website master account passwords. UM-KECC will provide this information to the Network Executive Director via email.
3. Provide each facility its new master account password and instructions for accessing [www.DialysisData.org](http://www.DialysisData.org).

## **Actions to be completed by the Facilities**

In order for individual facility users to be able to view their reports when they become available, each facility MAH will be asked to do the following:

1. Log into [DialysisData.org](http://DialysisData.org) after January 20, 2021 using the new dialysis data website master account password.
2. Review the user accounts created for their facility, as all existing user accounts will have been disabled, for security purposes. Re-enable and re-grant permissions to each user who should still have access to the reports for that facility.
3. In addition to reviewing the existing user accounts for the facility, the MAH may also create new user accounts and set user-specific permissions for the new user accounts. Users are required to have the proper permissions in place to view and comment on their reports.

A Frequently Asked Questions (FAQ) page is available on <http://www.DialysisData.org> and is visible with or without logging into the site. It includes instructions for logging in, dialysis data website MAH password resets, setting up access for facility users under the MAH credentials, and who to contact if the MAH no longer works with the facility.

If you have any questions about the information in this Memo, please contact Golden Horton at [golden.horton@cms.hhs.gov](mailto:golden.horton@cms.hhs.gov).

Attachments (1)

1. [C.3.23.A – Distribution of Passwords for DialysisData.org website memo](#)